



Assistant District Attorney
County of Mariposa, California

#### THE COMMUNITY

The County of Mariposa, with a population of 17,100 and a total area of 1,463 square miles is situated in the wonderfully rural and picturesque western foothills of the Sierra Nevada mountains. Mariposa County is north of the Fresno-Clovis area, southeast of Modesto and a 45-minute drive to the City of Merced. The County Government Center is located in the charming and historic Town of Mariposa. The County's eastern section is the central portion of Yosemite National Park.

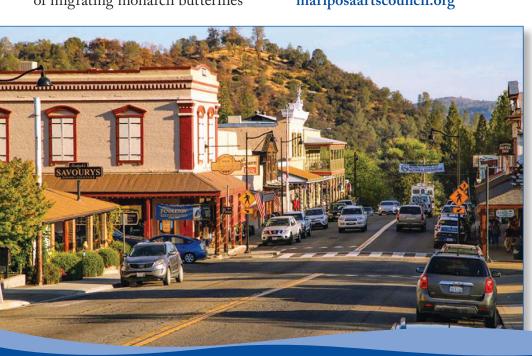
Mariposa County was one of the original counties of California, created at the time of statehood in 1850. The county took its name from Mariposa Creek, which was so named by Spanish explorers in 1806, when they discovered a great cluster of butterflies ("mariposas" in Spanish and Portuguese) in the foothills of the Sierra. Each year, the first weekend in May, residents mark the annual arrival of migrating monarch butterflies



with a "Butterfly Days" festival and parade.

With no incorporated cities (or stop lights), Mariposa County residents either live in rural areas or in one of the County's small unincorporated communities. The County offers a rich variety of cultural and recreational resources including local theater, music, and the arts, as well as an abundance of outdoor activities such as camping, biking, hiking, and fishing.

The County of Mariposa is a great place to live and work for those who are adventurous at heart and are ready to live an artful life in the great outdoors. To learn more about this beautiful and enchanting County, visit: www.mariposacounty.org, www.yosemite.com and www.mariposaartscouncil.org



## THE ORGANIZATION

Mariposa County is a general law county operating under a commission form of government. The Board of Supervisors is the legislative and executive governing body of the County. It is composed of five members elected from the five separate districts of the County, on a non-partisan basis, to serve four-year staggered terms. The County Administrative Officer (CAO) is appointed by and serves at the pleasure of the Board of Supervisors. The CAO is responsible for implementing the direction of the Board of Supervisors. The CAO also oversees and coordinates the work of the eighteen County Departments and their 520 employees.

### THE DEPARTMENT/ DIVISION

The Office of the District Attorney was established by the Constitution of the State of California,
Government Code Section
26500, to provide prosecution and enforcement services in adult and juvenile criminal matters.
California law provides the District Attorney's most essential duty is prosecuting criminal offenses on behalf of the People.

The District Attorney's Office represents the people of the State of California in all criminal prosecutions in Mariposa County. The Office is responsible for filing criminal charges, appearing in court in all felony and misdemeanor cases, and

representing the people in all trials and sentencing proceedings in the courts of Mariposa County.

This is an opportunity to live and work in a picturesque mountain town, where the pace is slower, and the stress is minimal. In this rural



area, the Department handles a lighter case load compared to many other DA's Offices. With little to no gang crime, few murders, and rare serious offenses, this opportunity is perfect for someone who loves prosecution but prefers a more relaxed environment. If you cherish the beauty of nature and the tranquility of a small town, this role could be your ideal match.

## MISSION STATEMENT

Our mission as the Mariposa County District Attorney's Office is to keep Mariposa County a safe place for citizens to live and work. To accomplish the mission of ensuring a safe community, the following goals have been established:

# PeckhamEMcKenney "All about fit"

- Ensure the fair, impartial, and expeditious pursuit of justice
- Protect the rights of victims
- Reduce crime by efficient enforcement of criminal laws

Our office works with every component of the criminal justice system and the community to protect the innocent, to convict and appropriately punish the guilty, and to protect the rights of victims and witnesses.

#### THE POSITION

Reporting to the District Attorney, the Assistant District Attorney performs difficult professional legal work in the enforcement of criminal law; assists in managing the functions, operations, programs, and staff in the District Attorney's Office; prosecutes selected cases; and acts as and represents the District Attorney in his/her absence.

The ideal candidate will possess a comprehensive understanding of criminal law and the ability to:

- Navigate complex legal procedures;
- Conduct legal research and prepare legal documents;
- Build and present cases, collaborate with law enforcement, and interact with victims and witnesses;



- Present evidence, examine witnesses, and argue the government's case in court;
- Protect the public interest and maintain the integrity of the legal system;
- Make informed decisions in high-pressure situations;
- Lead and supervise legal staff and manage the office's budget and operations; and
- Adjust to changing circumstances and priorities within the office and the legal system.

Requires the equivalent of five years of increasingly responsible professional legal work in family and/or criminal law, two of which must have been in a supervisory/ leadership capacity; or two years as a Deputy District Attorney III in Mariposa County and graduation from an accredited law school with a Juris Doctorate degree. Possession of current membership in the State Bar of California and the ability to pass the California State Department of Justice fingerprinting clearance is required.

#### SALARY & BENEFITS

The annual salary range for this position is \$129,343.34-157,233.80. The selected candidate will serve a 12-month probational period. From 2026 – 2028, the base salary will be increased between 2.75-4.25 % on November 1 of each year based on the formula outlined in the MOU.

In addition, the Assistant District Attorney is a member of the Mariposa County Managerial / Confidential Organization (MCMCO) and enjoys the following benefits:

Longevity Pay: An annual longevity payment will be made as follows. 10 years of service: 1.5%; 15 years of service: 3% (4.5% total); and 20 years of service: 5% (9.5% total).

RETIREMENT: California Public Employees' Retirement System (CalPERS). Retirement formula of 2% at 55 for PERS Classic members. The employee pays the 7% member contribution. For new CalPERS Members (PEPRA), the retirement formula is 2% at 62, based on a three-year final compensation period. The employee pays 50% of the normal cost as determined by CalPERS.



#### SEARCH SCHEDULE

**HEALTH INSURANCE:** Choice of CalPERS medical plans. The County contributes \$500 per month.

that you plan your calendar accordingly.

#### DENTAL, AND VISION INSURANCE:

The County contributes 100% of the employee only contribution.

#### FLEXIBLE BENEFIT ALLOWANCE:

County-paid flexible benefit allowance of \$1,474/month for medical plan participants.

LIFE INSURANCE: \$30,000 County-paid life insurance policy.

Annual Leave: Up to 4 weeks of vacation based on years of service; 120 hours of paid sick leave; and 96 hours of administrative leave.

**HOLIDAYS:** The County recognizes 12 holidays and provides two personal holidays and one floating holiday.

#### ALTERNATE WORK SCHEDULES:

The 9/80 or 4/10 work schedule may be approved at the Department Head's description based on the operational needs of the department.

**SOCIAL SECURITY:** The County participates in Social Security.

The County of Mariposa is an Equal Opportunity Employer.



# THE RECRUITMENT PROCESS

To apply for this key position and exciting career opportunity, please submit a current resume and compelling cover letter through our website at:

# Peckham & McKenney www.peckhamandmckenney.com

Resumes are acknowledged within two business days. Contact Roberta Greathouse at 831.998.3194, toll-free at 866.912.1919, or via email at Roberta@PeckhamandMcKenney. com if you have any questions regarding this position or the recruitment process.



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