



# PARK RANGER / NATURALIST

## Recruitment Timeline

**First review of applications:**

12:00 p.m. (Noon)  
April 25, 2022

Interested applicants are encouraged to apply as soon as possible.

**Interviews:**  
To be determined

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## Compensation & Benefits

**Monthly Salary Range:**  
\$5,623 - \$6,766

A summary of benefits can be viewed online: [Benefits Summary](#)

This position is represented by the City of Fremont Employee Association (CFEA) bargaining group.

[Apply Here!](#)



**The City of Fremont's Community Services Department has an exciting opportunity to join a dynamic team!**

### The Position

The Community Services Department plays a key role in enhancing the community and ensuring the citizens of Fremont receive excellent customer service through the management of recreation facilities, quality recreation and environmental programs, park planning and the maintenance of City parks, trees, and medians. The Park Ranger/Naturalist will provide information and assistance to the public, as well as enforce laws, rules, regulations, and the Fremont Municipal Code. Additionally, the incumbent will conduct environmental education programs and assist with implementing the initiatives of the Homeless Task Force.

### Examples of Duties

- Work in prescribed uniform and is responsible for general patrol and supervision of Central Park, Lake Elizabeth, recreation facilities and parks throughout Fremont.
- Perform as a first responder in the park and facilities and activate emergency response as needed.
- Assist with the development and delivery of environmental education/interpretative programs.
- Initiate and maintain community based relationships with schools and other local organizations in support of interpretive programs and park projects.
- Assist with developing, planning, and delivering special events with an interpretive focus such as Earth Day.
- Supervise and train part-time park staff and volunteers as needed.
- Complete minor maintenance work on vehicles, equipment and facilities.
- Provide assistance and acts as a liaison to the public, responding to questions concerning park and recreation facilities, programs, policies, and rules and regulations.
- Demonstrate knowledge of and enforces the Fremont Municipal Code or other rules, regulations and ordinances pertaining to park operations within the City, including the issuance of citations.



Human Resources Department  
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(510) 494-4660 | [humanresources@fremont.gov](mailto:humanresources@fremont.gov)  
[www.fremont.gov/humanresources](http://www.fremont.gov/humanresources)

## Examples of Job Duties Continued

- Investigate, collect evidence, statements and prepare reports in response to complaints, crime, injury accidents, and other park incidents.
- Perform other related duties as assigned.

## Candidate Profile

The City is searching for an independent and effective team player who is able to multi-task in a fast-paced work environment. The successful candidate will be well versed and have a genuine interest in environmental education, park safety, emergency response, boating, boating safety, recreation programming, customer service, facility operations, and teamwork. The Park Ranger/Naturalist must demonstrate the ability to communicate effectively orally and in writing, while maintaining effective working relationships with co-workers and public in a challenging environment, tactfully enforcing City and department policies, rules and laws.

## Education and Experience

Any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for satisfactory job performance would be qualifying. A typical way to obtain the required knowledge, skills and abilities would be: college level course work in park management, recreation administration, environmental studies, ecology, or related field **and** one year of experience in park management or supervision, related law enforcement, or a related field.

## Licenses/Certifications/Special Requirements

Possession of a valid Class C California Driver's license and satisfactory driving record is required at time of appointment. Possession of valid certificates in Red Cross Standard First Aid and Red Cross CPR for the Professional Rescuer or equivalents are required at time of appointment. Higher level certifications may be submitted in substitution. A valid certificate in Penal Code Section 832 must be secured and maintained prior to completion of the probationary period.





## Application Process

**How to Apply:** Candidates may apply for this position by submitting a completed City application, resume and supplemental questionnaire through the online application system (Government Jobs) at: <https://www.governmentjobs.com/careers/fremontca>

## Selection Process

The process may include oral panel and individual interviews, professional reference checks, fingerprint check for criminal history, medical evaluation and other related test components. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.



Reasonable Accommodation: Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660 or emailing [humanresources@fremont.gov](mailto:humanresources@fremont.gov).

The City of Fremont is an Equal Opportunity Employer.

*The information contained herein is subject to change and does not constitute either an expressed or implied contract.*

## SUPPLEMENTAL QUESTIONNAIRE

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The completion of this supplemental questionnaire is required for your application to be considered for the Park Ranger / Naturalist position, and is an integral part of the examination process. This supplemental questionnaire will be used to assess your qualifications as it relates to the Park Ranger / Naturalist position. Your responses will be evaluated and compared to your application and will assist in determining which applicants will receive further consideration for the selection process.

### **When you apply online you will be required to respond to the following questions:**

**1.** Please be specific in answering the Supplemental Questions as they will be used to evaluate which applications will be given further consideration in the process. Do not answer “see resume” or “see application” as these are not valid answers. Select “Yes” to reflect that you have read and understand this statement.

- Yes
- No

**2.** How many years of professional experience do you have performing Park Ranger duties? (i.e. patrol and supervision of park areas; enforcement of rules, regulations, and ordinances pertaining to park operations; provides assistance and act as a liaison to the public, responding to questions concerning park and recreation facilities, programs, policies, and rules and regulations)

- None
- Less than 1 year
- 1 year to less than 2 years
- 2 years to less than 3 years
- 3 years or more

**3.** How many years of professional experience do you have performing Naturalist duties? (i.e. development and delivery of environmental education/interpretative programs)

- None
- Less than 1 year
- 1 year to less than 2 years
- 2 years to less than 3 years
- 3 years or more

**4.** Tell us about your experience as it relates to being a Park Ranger/Naturalist.

**5.** What is your highest level of education?

- Did not complete high school or equivalent
- High school diploma or equivalent
- Some college
- Associate's degree
- Bachelor's degree or higher

## **SUPPLEMENTAL QUESTIONNAIRE CONTINUED**

**6.** If you answered "Some college" or higher in question 5, what courses have you taken related to the position?

**7.** Do you possess a currently valid Red Cross Standard First Aid certificate?

- Yes
- No

**8.** Do you possess a currently valid Red Cross CPR for the Professional Rescuer certificate?

- Yes
- No